



## Sported Members Privacy Notice

By completing an application for Sported membership, you are agreeing to us holding your information in our member database and accepting that as a Sported member we have a legitimate interest to send you information that we feel benefits your organisation in furthering its Sport for Development aims.

### HOW DO WE USE THE INFORMATION YOU GIVE US?

- We use your information to provide you with any support you have requested from Sported.
- We use your personal information to administer your Sported account and to send you information we think you might find useful, provided you have indicated that you are happy to be contacted for these purposes. **You are able to unsubscribe yourself from Sported mailings at any time.**
- We also use your information in creating statistical data for reports and fundraising – **we will never include any identifying personal information in this**

### WHO DO WE SHARE YOUR PERSONAL INFORMATION WITH?

- We may share your organisation details with a Sported partner in order to identify if you have accessed their services through Sported. We will never share your personal information without your permission.
- We may share your organisation details with funders or other Sported partners. We may include personal information when organising a visit or event.
- If you are entering in to Light Touch or Mentoring support with a Sported volunteer, we will share your personal information with them to allow them to make contact with you.

### HOW LONG DO WE HOLD ON TO YOUR PERSONAL INFORMATION?

- As soon as you advise us that you are no longer connected to the organisation, we will remove your information from our database and you will stop receiving contact from us.
- If we discover that your organisation no longer operates, no longer meets Sported membership criteria or is removed as we have been unable to get in touch with you, we will remove your personal information from our records within 6 months.
- If you have received a grant from Sported since 2008, we may keep contact information for up to 7 years in case we need to contact you for auditing purposes.

### WHAT ARE YOUR RIGHTS?

You are entitled by law to ask for a copy of your personal information at any time. You are also entitled to ask us to correct, delete or update your personal information, to send your personal information to you or another organisation and to object to automated decision making. Where you have given us your consent to use your personal information in a particular manner, you also have the right to withdraw this consent at any time.



If at any time you wish to exercise this right, you can contact us at [membership@sported.org.uk](mailto:membership@sported.org.uk). You can also unsubscribe from any **direct marketing** by clicking on the unsubscribe link in the marketing messages we send to you.

If you are unhappy with the way we are using your personal information you can complain to the UK Information Commissioner's Office or your local data protection regulator. More information about your legal rights can be found on the Information Commissioner's website at <https://ico.org.uk/for-the-public/>. However, we are here to help and would encourage you to contact us to resolve your complaint first.